



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

**Lynda Shanks**

*Director*

**Denise McCarthy**

*Assistant Director*

## BOARD MINUTES IN BRIEF

Wednesday, November 4, 2009

### Administrative Team

**Terri Anderson**

*Opportunity School  
Principal*

**William T. Boyter**

*Coordinator*

**Debbie Brouman**

*Coordinator*

**Lori Coit**

*Coordinator*

**Patricia Gillen**

*Coordinator*

**Kim Hanson**

*Coordinator*

**Amy Lee**

*Coordinator*

**Linda Lenoff**

*Coordinator*

**Linda McKee**

*Coordinator*

**Susan McNelis**

*Coordinator*

**Melissa Mendoza**

*Coordinator*

**Chris Milka**

*Coordinator*

**Mike Potsic**

*Coordinator*

1. The minutes from the October 14, 2009 meeting, Financial Report for October, and Bills for October were all approved.

2. Personnel

#### Resignation – Non-Certified:

Kate Gilmore, Paraprofessional, effective October 29, 2009

#### Contracts – Certified:

Sarah Noll, Inservice Coordinator, 20 days,  
Sheryl Klebenow, Occupational Therapist, 30 days

#### Contracts – Non-Certified:

Paulette Hanton-Brooks, Paraprofessional, Oswego, 147.5 days  
Rania Zeithar, Paraprofessional, Plano, 130 days

3. STEP Initiative at Opportunity School

Deven Butusov, Social Worker, and two high school students from Opportunity School presented to the Board the STEP initiative that Deven has begun at Opportunity School. The students performed a skit for board members and answered questions. STEP stands for Students Taking Educational Pride. The first recognition assembly for STEP was at Opportunity School on October 28, 2009.

4. FOIA Request

KCSEC received a FOIA request last month. Lynda Shanks responded to that FOIA request accordingly.

5. KCSEC Policy Updates

Lynda Shanks would like KCSEC to undergo a complete policy review and revision process beginning this year. There are several recent policies that require updating due to new law. Lynda Shanks has contacted HLERK inquiring information regarding such a policy review and also IASA. Information regarding these inquiries was shared with the Board.

Director's Recommendation: Information and discussion item



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## 6. Occupational Therapy

Lynda Shanks has secured Occupational Therapy for an additional 4 days per week from two Registered Occupational Therapists beginning the last week of October. There is still a need for at least one additional full time therapist to cover the current caseload of students.

## 7. IDEA ARRA Update

The IDEA ARRA amendment was approved on October 27, 2009. Upon this approval, districts may begin their submission of purchase orders for these items. Lynda Shanks would like to discuss with the Board beginning a second amendment process to meet the needs of KCSEC and the local districts.

## 8. Old Business

## 9. New Business

Lynda Shanks reviewed with Districts the current findings for Indicator 11 and 13 and the process to address these findings. Lynda will be fulfilling the required ISBE action on behalf of each district.

Lynda Shanks handed out the most current staff development offerings to the Superintendents that they can pass on to their districts.

## 10. Adjournment