



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

**Lynda Shanks**  
*Director*

**Denise McCarthy**  
*Assistant Director*

**Administrative Team**

**Terri Anderson**  
*Opportunity School  
Principal*

**William T. Boyter**  
*Coordinator*

**Debbie Brouman**  
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**Lori Coit**  
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**Chris Milka**  
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**Anita Mueller**  
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**Mike Potsic**  
*Coordinator*

## BOARD MINUTES IN BRIEF

9:00 A.M.

Wednesday, September 10, 2008

1. The Financial Report for August, Bills for August and the minutes from the August 13, 2008 meeting were all approved.

2. Annual Audit FY08

Ed McCormick, Mulcahy, Pauritsch, Salvador & Co, Ltd presented a review of the fiscal year 2008 annual audit.

The Board approved the audit as presented.

3. Contract Proposal for Audit Services

Ed McCormick, Mulcahy, Pauritsch, Salvador, & Co, Ltd, presented a proposal for continued audit services. This firm has prepared our audit for the past six years and the Director and Finance Associate believe that the services provided have been well implemented and that consultations have been timely and positive.

The Board received a copy of the proposal presented by Ed McCormick and was given the opportunity to ask questions.

4. Personnel

Resignations – Non-Certified:

- David Bebee, Paraprofessional, effective Jun 5, 2008
- Michael Epiley, Paraprofessional, effective June 5, 2008
- Brigid Grommon, Paraprofessional, effective August 29, 2008
- Rachel Kies, Paraprofessional, effective June 5, 2008
- Mindy Lautwein, Paraprofessional, effective June 13, 2008
- Melissa Lower, Paraprofessional, effective August 29, 2008
- Shanna McClimans, Paraprofessional, effective June 5, 2008
- Kalpana Patel, Paraprofessional, effective June 5, 2008
- Michele Progar, Paraprofessional, effective August 20, 2008
- Barb Saul, Paraprofessional, effective June 5, 2008
- Karen Slack, Paraprofessional, effective September 2, 2008
- Kimberly Tisberger, Paraprofessional, effective June 5, 2008
- Pat Tragano, Paraprofessional, effective August 21, 2008
- Regina Zwart, Paraprofessional, effective June 5, 2008

Resignations – Certified:

- Carolyn Gorski, Teacher, effective August 28, 2008
- Kate Lefevour, Social Worker, effective June 17, 2008
- Michelle McCallough, Music Therapist, effective June 5, 2008
- Suzanne Niznik, Occupational Therapist, effective June 5, 2008

The Board approved the resignations.

Contracts – Non-Certified:

- Alma Avalos, Paraprofessional, Oswego, 176.5 days
- Jessica Baker, Paraprofessional, Oswego, 171.5 days
- Christine Blainell, Paraprofessional, Oswego, 176.5 days



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Susan Chmura, Paraprofessional, Oswego, 175.5 days  
Souzanna Cikaukas, Paraprofessional, Oswego, 171.5 days  
Melissa Dubert, Paraprofessional, Yorkville, 172.5 days  
Julie Galassi, Paraprofessional, Oswego, 162.5 days  
Chandra Godinez, Paraprofessional, Yorkville, 170.5 days  
Nancy Griffing, Paraprofessional, Yorkville, 168 days  
Samantha Gruca, Paraprofessional, Oswego, 170.5 days  
Angela Labertew, Paraprofessional, Yorkville, 171.5 days  
Deborah Lueck, Paraprofessional, Oswego, 171.5 days  
Karee Matejorsky, Paraprofessional, Oswego, 171.5 days  
Kimberly Pittinaro, Paraprofessional, Oswego, 176.5 days  
Amber Romano, Paraprofessional, Yorkville, 171.5 days  
Kourtnei Weaver, Paraprofessional, Oswego, 176.5 days

## Contracts – Certified:

Tammy Daech, Social Worker, 185 days  
Debra Gomez, Psychologist, 156 days  
Heather Smith, ED Teacher, 185 days  
Rick Walz, Adaptive PE Teacher, 92.5 days

The Board approved the contracts.

## 5. Director's Evaluation

Todd Colvin, Board Chairman, discussed the Director's evaluation.

## 6. New Business

Lynda Shanks, Director invited the board to the Opportunity School Open House which will be held on September 30<sup>th</sup> from 6 – 7:30 p.m. They will be having a chili supper, a book fair and a new Culver's onsite fundraiser. Lynda Shanks also gave each superintendent a copy of the most current student created Opportunity School Calendar.

The Director also discussed the Timely Meaningful Consultation meetings that will be held at the Cooperative office on October 1, 2008 at 1:00 p.m. written documentation is being sent to all appropriate representatives and public notice is being prepared.

Lynda Shanks announced that the Medicaid Time Study trainings will start for the October – December 2008 quarter on October 2, 2008.

Lynda Shanks also discussed that the first mass training for the EasyIEP took place on August 22<sup>nd</sup> at OHS and all KCSEC staff and 30 additional district staff were present. Director Shanks and Assistant Director McCarthy are working with PCG to set up additional trainings.

Lynda Shanks announced that KCSEC has received a \$6,000 donation from the Schultz Family through Tee Up For Downs Golf Outing, which was specifically



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## 7. Old Business

Lynda Shanks informed the board the WIA grant application was approved for the 2008/09 school year for \$75,000.

Lynda Shanks also announced that all district Psychologist needs for the 2008/09 are now covered with existing staff.

Submitted by: Lynda Shanks

LS/mh