

KENDALL COUNTY SPECIAL EDUCATION COOPERATIVE
BOARD MINUTES IN BRIEF

Wednesday, November 14, 2007

1. The Financial Report for October, the Bills for October, and the Minutes from the October 10, 2007 board meeting were all approved.

2. Personnel

Contracts – Non-Certified:

Linda Almas, Classroom Aide, Yorkville, 63.5 days
Sheri Kivett, Individual Aide, Yorkville, 148 days,
Sue McDonough, Individual Aide, Plano, 147 days
Jennifer Peterson, Individual Aide, Plano, 118.5 days
Carmen Rydberg, Individual Aide, Oswego, 128.5
Jacob Schimandle, Individual Aide, Yorkville, 149 day
Tricia Vanderlinden, Classroom Aide, Yorkville, 130.5 days

The Board approved the contracts.

Resignations – Non-Certified:

Jennifer Wessel, Individual Aide, Yorkville, effective October 14, 2007

The Board approved the resignations.

3. Administrator's Breakfast

Tedd McCauley reviewed the most recent Administrator's Breakfast held on Thursday, November 8th at Yorkville High School.

4. Superintendent Emergency Contact Information

Lynda Shanks gathered emergency contact information for all Superintendents for crisis and emergency use. Lynda will create a database and distribute to the Governing Board.

5. Electronic IEP

Lynda Shanks attended a ribbon cutting ceremony for the EasyIEP on October 31, 2007. She discussed the current progress of EasyIEP and KCSEC's involvement. Peter Gilles from PCG will be attending the KCSEC Administrative Team meeting on November 19, 2007 to review the Easy IEP product. KCSEC will be considering signing a contract with PCG after this meeting. IDEA grant monies have been set aside for this electronic IEP. Lynda will keep the board updated on the progress.

6. FY08 IDEA Grant Amendment

The Director and the KCSEC Administrative Team have been working with our districts to access the current classroom needs of each district and the Cooperative. Each of the recommended positions will be team teachers within existing classrooms.

The recommended positions for inclusion in our FY08 IDEA Grant Amendment and budget are:

- 1.0 ISP Teacher – Churchill (effective January 7, 2008)
- 1.0 LSP Teacher – Grande Park (effective January 7, 2008)
- 1.0 LSP – Circle Center (effective January 7, 2008)

The Board approved the IDEA FY08 Grant Amendment. IDEA grant amendment will be submitted for approval to ISBE. Positions will be posted when ISBE approval has been obtained.

7. Extended School year

Lynda Shanks discussed anticipated changes in extended school year programming for 2008. Changes discussed included adding a third site for ESY in another district, pushing the start time into July and lengthening the ESY calendar. District Superintendents were in favor of the changes and requested the committee work with the district calendars and central office on building availability for cleaning and maintenance. A formal proposal for ESY will come to the Board in December.

8. Assistant Director Retirement

Lynda Shanks presented to the Board proposed timelines for hiring an Assistant Director in anticipation of the current Assistant Director's retirement which will be effective June 30, 2008. Vacancy will be posted in November 2007.

9. KCSEC Strategic Action Team

Lynda Shanks has appointed members of our administrative team to be a part of the KCSEC Strategic Action Team. The purpose of this team is to review the overall operations and service delivery of KCSEC to identify areas of focus. Lynda discussed with the Board that this process has been a self evaluation of KCSEC and its operations. Areas that are being addressed through the self evaluation are communication and programming and services.

10. New Business

Lynda Shanks recognized American Education Week and presented all Governing Board Members KCSEC lanyards and an inspirational message.

Submitted by: Lynda Shanks

LS/mh